

Fire District 16  
Commissioners Work Session Minutes

Meeting Date- February 12, 2018  
Meeting Place- 20 Bench Creek Road Aeneas Valley

Attendance-

Commissioners- Mike Woelke, Denise Binnie

Fire Chief- Gene Jones, Treasurer- Glenna Jones, Secretary- Ken Thompson

6:00 PM- Mike brought the meeting to order and discussed tonight's agenda. Mike made a motion to approve the January 8th minutes. Denise seconded the motion. The commissioners voted unanimously to approve the minutes.

Glenna provided the January treasurer's report-

**County Account**

\$ 32,127.40 Balance at the beginning of the month

\$ 3,402.25 Bills paid

\$ 353.01 Income from taxes

\$ 29,078.16 Balance at the end of the month

**Savings Account**

\$ 25,326.06 Balance at the beginning of the month

\$ 23.73 Interest paid

\$ 25,349.79 Balance at the end of the month

**Bills submitted this meeting for payment approval-**

\$ 2,873.33

Glenna provided billing details for the commissioners to review. After review, Mike made a motion to approve payment of these bills. Denise seconded the motion. The commissioners voted unanimously to approve funding for these bills, which will be submitted to the County for payment via a voucher dated 02/12/2018. Year-to-date financial information can be viewed at [http://aeneasvalleyfire.com/district\\_info/minutes\\_budget\\_info](http://aeneasvalleyfire.com/district_info/minutes_budget_info) (then click on **Year to date financial info**).

Gene provided the fire chief's report-

- The fire district responded to three aid calls last month.
- Gene purchased a Stokes stretcher for the aid vehicle, tire chains and a battery for the fuel station

Old Business-

- Equipment for the training room is being stored until we are ready to use it. A security system for the fire station was discussed. Mike and Gene will continue to research security systems and will discuss their findings at our next meeting.
- Mike discussed a method to reimburse the fire chief for the frequent use of his personal vehicles for fire district activities. Mike had previously developed a plan that determines a fair reimbursement for the fire chief's vehicles. The plan uses a fixed reimbursement rate for each type of activity and uses 55% of the IRS mileage reimbursement rate. This plan had been distributed earlier for review and then discussed during this meeting. Attendees unanimously approved the plan which will be voted on at our next meeting. After final

approval by the commissioners, the fire district is expected to reimburse Gene \$1,113 for 2017.

New business-

- Mike distributed paperwork for a FMAG grant that need signatures. The paperwork was signed and returned to Mike who will submit the grant application.
- Mike discussed proposed legislation described in a Washington Fire Commissioners publication. We will monitor progress on pertinent legislation that that may impact our fire district.
- A proposal to reroute phone traffic in case of an outage in the County was discussed. Fire district property may be used to help facilitate rerouting phone traffic. Suggestions will be submitted to appropriate personnel to assist with this effort. Progress will be reported when available.

There were no public comments.

Our next meeting is scheduled for March 12th at 6:00 PM at 20 Bench Creek Road Aeneas Valley.

A motion to adjourn was made by Mike and seconded by Densie.

7:10 PM- The meeting was adjourned.

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Chairperson

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Commissioner

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Commissioner