

Fire District 16  
Commissioners Work Session Minutes

Meeting Date- July 10, 2017  
Meeting Place- 20 Bench Creek Road Aeneas Valley

Attendance-  
Commissioners- Mike Woelke, Rick Baker, Bob Bauer  
Fire Chief- Gene Jones, Treasurer- Glenna Jones, Secretary- Ken Thompson

6:00 PM- Mike brought the meeting to order and added additional items to tonight's agenda. Mike made a motion to approve the June 12th minutes. Rick seconded the motion. The commissioners voted unanimously to approve the minutes.

Glenna provided the May treasurer's report-

**County Account**

\$ 49,596.41	Balance at the beginning of the month
\$ 3,772.86	Bills Paid
\$ 765.55	Income from taxes
\$ 233.75	Timber excise
\$ 27.50	EMS Refund
\$ 46,850.35	Balance at the end of the month

**Savings Account**

\$ 25,193.33	Balance at the beginning of the month
\$ 14.72	Interest paid
\$ 25,208.05	Balance at the end of the month

**Bills submitted this meeting for payment approval-**

\$ 3,959.87

Glenna provided billing details for the commissioners to review. After review, Mike made a motion to approve payment of these bills. Bob seconded the motion. The commissioners voted unanimously to approve funding for these bills, which will be submitted to the County for payment via a voucher dated 07/10/2017. Year-to-date financial information can be viewed at [http://aeneasvalleyfire.com/district\\_info/minutes\\_budget\\_info](http://aeneasvalleyfire.com/district_info/minutes_budget_info) (then click on **Year to date financial info**).

Gene provided the fire chief's report-

- The fire district responded to four aid calls last month. One of these aid calls included a response by the life flight helicopter.
- Several vehicles have been serviced and are in service
- Gene reported the gate to the fire hall was left open. Those returning fire equipment to the fire hall should ensure the gate is closed when they leave. This should be discussed during our next training meeting.

Old Business-

- Mike discussed the internal budget. Mike proposed \$20,000 be allotted to operations and \$35,000 be allotted to the projects. These numbers could change as needed. The commissioners agreed to the proposed budget.

- Mike has placed the memorial to fire district personnel who have died on the wall inside the training room.
- Gene reported the Freightliner tender he is building is nearing completion. He has been busy and just needs to find time to complete the build.
- Rick discussed a security system for the fire hall. He has been discussing our needs with a professional installer. The commissioners ask Rick to request an estimate from the installer once an onsite assessment has been completed. Mike would like to be present during the onsite assessment of the fire hall. The commissioners requested inside and outside cameras, the option to expand the security system when additions to the fire hall have been completed, and an alarm system that alerts cell phones and home computers. Rick will arrange for the onsite assessment and estimates.
- Mike discussed training equipment needs for the fire hall. The commissioners agreed to have Mike purchase a TV, sound system, printer, and internet system components. Other materials to support the installation of this equipment will also be purchased.
- EVIP training is being coordinated by Andy and Gene. The training will be scheduled for a Saturday once an appropriate time has been identified.

New business-

- The group discussed the need for additional radios and pagers. Gene will contact those who haven't been responding to calls and determine if their equipment should be returned. Mike will purchase an additional four pagers. The commissioners and Gene will investigate used radios that might be available from other fire agencies.

There were no public comments.

Our next meeting is scheduled for August 14th at 6:00 PM at 20 Bench Creek Road Aeneas Valley.

A motion to adjourn was made by Mike and seconded by Rick.

7:07 PM- The meeting was adjourned.

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Chairperson

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Commissioner

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Commissioner