

Fire District 16
Commissioners Work Session Minutes

Meeting Date- June 12, 2017
Meeting Place- 20 Bench Creek Road Aeneas Valley

Attendance-
Commissioners- Mike Woelke, Rick Baker
Fire Chief- Gene Jones, Treasurer- Glenna Jones, Secretary- Ken Thompson
Public- Paul Gelineau

6:02 PM- Mike brought the meeting to order and added two items to tonight's agenda. Mike made a motion to approve the May 8th minutes. Rick seconded the motion. The commissioners voted unanimously to approve the minutes.

Glenna provided the May treasurer's report-

County Account

\$ 53,051.45 Balance at the beginning of the month
\$ 13,520.71 Bills Paid
\$ 10,065.67 Income from taxes
\$ 49,596.41 Balance at the end of the month

Savings Account

\$ 25,179.96 Balance at the beginning of the month
\$ 13.37 Interest paid
\$ 25,193.33 Balance at the end of the month

Bills submitted this meeting for payment approval-

\$ 3,772.86

Glenna provided billing details for the commissioners to review. After review, Mike made a motion to approve payment of these bills. Rick seconded the motion. The commissioners voted unanimously to approve funding for these bills, which will be submitted to the County for payment via a voucher dated 06/12/2017. Year-to-date financial information can be viewed at http://aeneasvalleyfire.com/district_info/minutes_budget_info (then click on **Year to date financial info**).

Gene provided the fire chief's report-

- The fire district responded to four aid calls last month. One of these aid calls included a response by the Life Flight helicopter.
- T-1611 requires new batteries
- The conversion our rescue truck (R-1611) to replace the ambulances continues. Some equipment from the ambulances is being transferred to R-1611.
- Gene's has almost completed building our new 6x6 Freightliner tender. It should be ready for paint in the next few weeks.
- A display of our fire fighting vehicles will be available as part of the Aeneas Valley Community Association's yard sale that will be held at the Kenyon fire station this Friday and Saturday.

Old Business-

- Electrical power for the fire station has been installed and is now complete.

- Mike discussed the internal budget process. Mike provided a handout showing a draft five year budget plan that included priorities and funding needed. This budget will be revised as needed in the future.
- Mike presented the memorial plaque for fire district volunteers that have passed away. The memorial plaque will be displayed in the Kenyon station training room.
- Rick discussed his research into Personally Owned Vehicles (POV,s) used in fire district business. Rick investigated legal restrictions the County may require if the fire district wanted to reimburse fire fighters for use of their vehicles. Rick basically determined the Commissioners should develop a Standard Operating Procedure (SOP) to address this issue which details what actions we would like to implement. Gene added that a vehicle that routinely responds to fire district emergencies should be inspected by the Washington State Patrol and be certified as a response vehicle. Gene will seek further information from Okanogan County Emergency Management. Once all the information has been compiled, the Commissioners will develop a SOP.
- Additional storage requirements for the fire station was put on hold for now.
- Mike reported he has completed and submitted the information required for the annual State Audit.

New business-

- Mike discussed the availability of an extended warranty for the emergency generator located at the fire station. The commissioners decided not to purchase the extended warranty.
- Mike discussed equipment need for our training room. Internet connections and equipment, a TV for training films, shelving for the equipment and potential computer requirements. A Security system and cameras for the fire station was discussed. Rick will investigate a professional security company to help with our needs and report back to the commissioners.

Public comments-

- Paul Gelineau discussed his expertise in high angle and low angle mountain rescue. Paul offered to help the fire district with equipment recommendations and training if needed. Gene wanted to make sure any rope we purchase for our rescue vehicle be adequate for the task. Paul provided the requested information.

Our next meeting is scheduled for July 10th at 6:00 PM at 20 Bench Creek Road Aeneas Valley.

A motion to adjourn was made by Mike and seconded by Rick.

7:31 PM- The meeting was adjourned.

Chairperson

Commissioner

Commissioner