

Fire District 16
Commissioners Work Session Minutes

Meeting Date- April 10, 2017

Meeting Place- 20 Bench Creek Road Aeneas Valley

Attendance-

Commissioners- Mike Woelke, Bob Bauer, Rick Baker

Fire Chief- Gene Jones, Treasurer- Glenna Jones, Secretary- Ken Thompson

6:00 PM- Mike brought the meeting to order and discussed tonight's agenda. Mike made a motion to approve the March 13th minutes. Rick seconded the motion. The commissioners voted unanimously to approve the minutes.

Glenna provided the October treasurer's report-

County Account

\$ 40,847.83 Balance at the beginning of the month
\$ 16,732.45 Bills paid
\$ 5,327.75 Income from taxes
\$ 1,270.00 Income from health grant
\$ 30,713.13 Balance at the end of the month

Savings Account

\$ 25,156.38 Balance at the beginning of the month
\$ 11.11 Interest paid
\$ 25,167.49 Balance at the end of the month

Bills submitted this meeting for payment approval-

\$ 1,017.90

Glenna provided billing details for the commissioners to review. After review, Mike made a motion to approve payment of these bills. Bob seconded the motion. The commissioners voted unanimously to approve funding for these bills, which will be submitted to the County for payment via a voucher dated 04/10/2017. Year-to-date financial information can be viewed at

http://aeneasvalleyfire.com/district_info/minutes_budget_info (then click on **Year to date financial info**).

Gene provided the fire chief's report-

- The fire district responded to one aid call last month.
- Gene has found a 3rd party to do general maintenance on fire district vehicles.
- The water tank for our new tender has arrived.
- Gene discussed using a rescue vehicle to replace our ambulances. Gene determined that if the rescue vehicle meets legal requirements it can be used to replace our ambulances. It is our intent to use R-1611 to replace our ambulances.
- Gene discussed plans to update or to decommission some of our older vehicles. These discussions will continue in concert with upcoming budget discussions.
- Gene requested that the County use the Tunk Mountain repeater and not the Leminosky repeater when they tone the fire district.

- The maintenance needs of the old R-1611 were discussed. Final decisions this vehicle will be made at a future commissioners meeting.

Old Business-

- There are no new updates on obtaining electrical power to the fire station.
- Mike and Gene met and created a draft internal budget. How dollar amounts were estimated and the need to prioritize items was discussed. Mike provided a draft budget hand out and ask attendees to prioritize items and bring their recommendation to our next commissioners meeting.
- Creating a memorial for Aeneas Valley fire fighters that have died was discussed. Mike will continue to research ways to complete the memorial and provide more information at our next meeting.
- Rick discussed how other fire districts address the use of personally owned vehicles that are used to respond to fire district emergencies. A jobber list has been used to compensate fire district volunteers expenses that are under \$10,000 with commissioners approval. Rick has contacted the State Auditor for advice on the topic but has not received a response. The commissioners decided to wait until the State Auditor provides advice and guidelines.

New business-

- The need for additional storage at the fire hall was discussed. The discussion was tabled until our next meeting.
- The annual State audit is coming due. Mike plans to address the information requirements of the audit.
- Mike responded to public information request and sent the requested information.
- Bob discussed requiring Aeneas Valley Fire Fighters sign a contract that clarifies their duties and responsibilities as fire fighters. The commissioners will bring the topic up with the fire fighters at our next training meeting. The results of the discussions will be addressed at our next commissioners meeting.
- Denise is our new public information officer.

There were no public comments.

Our next meeting is scheduled for May 8th at 6:00 PM at 20 Bench Creek Road Aeneas Valley.

A motion to adjourn was made by Mike and seconded by Rick.

8:00 PM- The meeting was adjourned.

Chairperson

Commissioner

Commissioner