

Fire District 16
Commissioners Work Session Minutes

Meeting Date- March 14, 2016
Meeting Place- 20 Bench Creek Road Aeneas Valley

Attendance- Commissioners- Mike Woelke, Rick Baker, Bob Bauer
Fire Chief- Gene Jones, Treasurer- Glenna Jones, Secretary- Ken Thompson

6:00 PM- Mike brought the meeting to order and discussed tonight's agenda. Mike made a motion to approve the February 8th minutes. Rick seconded the motion. The commissioners voted unanimously to approve the minutes.

Glenna provided the October treasurer's report-

County Account

\$117,721.29	Balance at beginning of month
\$ 26,057.09	Bills paid
\$ 1,748.51	Tax income
\$ 46,901.00	Income from the State for 2015 fire
\$140,313.71	Balance at end of month

Savings Account

\$ 25,065.62	Balance at beginning of month
\$ 4.18	Interest paid
\$ 25,069.80	Balance at end of month

Bills submitted this meeting for payment approval- \$2,438.17

Glenna provided billing details for the commissioners to review. After review, Mike made a motion to approve payment of these bills. Bob seconded the motion. The commissioners voted unanimously to approve funding for these bills, which will be submitted to the County for payment via a voucher dated 03/14/2016. Year-to-date financial information can be viewed at

aeneasvalleyfire.com/district_info/minutes_budget_info (then click on **Year to date financial info**).

Gene provided the fire chief's report-

- We now have been paid for all fires the fire district fought in 2015.
- The fire district responded to 4 aid calls, 1 pole fire, and one chimney fire this month.
- Gene replaced the old fuel in E-1611 and other trucks with fresh fuel.
- A State electrical permit for the fire station ~~storage room~~ was acquired and paid for.
- Sheet rock has been installed in the fire station storage room.
- Gene installed a transmission in B-1612 and improved the electrical system on the truck.
- The fire district purchased a 1992 International Midi Pumper structure truck. The diesel truck is 4x4 and is designed to operate in cold climates. The truck will be shipped soon. The truck and shipping costs totaled about \$15,000.
- The Tonasket fire district ~~donated to our fire district traded~~ a brush truck box designed for wild land fires for some of our excess fire gear. The apparatus needs a pump which our fire district already has. A truck to mount the equipment is being investigated.

- A Fire Emergency Services Instructor 1 class is available. The fire district is reviewing our volunteer fire fighters to determine who might attend this training.

Old Business-

- Mike reported the paper work is about complete for financial reimbursement for the work completed by the fire district for the North Star fire.
- Mike provided an update for the fire district radio repeater installation. Topics included-
 - A tower for the antennas
 - NCI's interest in a joint venture for the project
 - PUD's cost to provide electrical power to the site is \$1,541
 - Mike has ordered radio equipment for the repeater
 - A contract with the land owner is being worked on
 - Concrete options for the project were discussed
 - We need to obtain the necessary permits for the project
- Mike provided a handout to facilitate an internal budget discussion. The budget is not yet complete and will be addressed at our next meeting.
- Mike led a discussion about installing propane to heat the fire station and run an electrical generator. Bids to complete the work were reviewed. The commissioner's decided to go with the whole package bid. Installation costs will be \$4,044 and activation costs (the 500 gallon tank and propane) are estimated to be \$2,400 for a total cost of \$6,444. Mike made a motion to approve funding for this project and Rick seconded the motion. The commissioners voted unanimously to approve funding.
- Gene provided an update about the shared porta-pottie being used by the fire district. We can continue to use it for now. The final status will be determined at a later date.
- There were no new updates about the status of the aid unit vehicle.
- Commissioners' training has been completed by Mike and Bob. Rick can complete the training online at Mikes if he wishes.

New business-

- An AED (Automated External Defibrillator) has been donated to the fire district.
- The fire district received a Registered Letter requesting information. It was determined the requested information was for another fire district. No action was required.

There were no public comments.

Our next meeting is scheduled for April 11th at 6:00 PM at 20 Bench Creek Road Aeneas Valley.

A motion to adjourn was made by Mike and seconded by Bob. The meeting was adjourned at 7:00 PM-

Chairperson

Commissioner

Commissioner