

Fire District 16  
Commissioners Work Session Minutes

Meeting Date- February 8, 2016  
Meeting Place- 20 Bench Creek Road Aeneas Valley

Attendance-

Commissioners- Mike Woelke, Rick Baker, Bob Bauer  
Fire Chief- Gene Jones, Treasurer- Glenna Jones, Secretary- Ken Thompson

6:00 PM- Mike brought the meeting to order and discussed tonight's agenda. Mike made a motion to approve the January 11th minutes. Rick seconded the motion. The commissioners voted unanimously to approve the minutes.

Glenna provided the February treasurer's report-

**County Account**

\$130,915.99	Balance at beginning of month
\$ 81,011.81	Bills paid
\$ 189.11	Tax income
\$ 100.00	Donation
\$ 67,528.00	Income from FEMA grant
\$117,721.29	Balance at end of month

**Savings Account**

\$ 25,062.68	Balance at beginning of month
\$ 2.94	Interest paid
\$ 25,065.62	Balance at end of month

**Bills submitted this meeting for payment approval-**

\$ 26,057.09

Glenna provided billing details for the commissioners to review. After review, Mike made a motion to approve payment of these bills. Rick seconded the motion. The commissioners voted unanimously to approve funding for these bills, which will be submitted to the County for payment via a voucher dated 02/08/2016. Year-to-date financial information can be viewed at [http://aeneasvalleyfire.com/district\\_info/minutes\\_budget\\_info](http://aeneasvalleyfire.com/district_info/minutes_budget_info) (then click on **Year to date financial info**).

Gene provided the fire chief's report-

- The fire district responded to three aid calls this month.
- Gene simplified the plumbing and electrical systems on B-1614.
- Gene is looking for a new inverter to power a light bar for B-1615. Gene is also looking at converting the vehicle into a tender.
- Gene found a 1992 International 4x4 Structure Fire Truck for sale. This could be a good addition to our fire fighting fleet. Gene will investigate further. Gene ask the commissioners for permission to purchase the vehicle if it meets his standards. Mike made a motion to give Gene permission to purchase the vehicle if Gene believes the vehicle is acceptable. Rick seconded the motion. The commissioners voted unanimously to give Gene permission to purchase the vehicle at his discretion.
- Gene reported the SCBA equipment we ordered will be delivered Tuesday.

- Gene reported he was able to purchase a General Fire Utility and Rescue Box from the Tonasket Fire District. This Rescue Box will greatly enhance the Fire District's ability to respond to medical and rescue calls. Gene is looking for a truck to install the Rescue Box on.

Old Business-

- Mike reported there has been no progress on the Inventory Tracking System because everyone has been busy on other projects. Mike will table the Inventory Tracking System until there is sufficient time to address it.
- Payment to fire fighters for their work on the North Star Fire has been received and will be distributed to the fire fighters very soon. The CPA we contracted with to complete the legal requirements for these payments will be sending us a bill shortly.
- Mike is investigating an antenna to be used on our new radio repeater station. Mike also informed us that NCI is interested in sharing the tower at the radio repeater location. Mike will provide updates at our next meeting.
- Gene reports there are no new updates on the status of the handicap compliant port-a-potty we may purchase or share. Gene will report back at our next meeting.
- Gene reported there are no new updates on the status of our aid unit. He will report updates at our next meeting.
- Mike reported that the commissioner's training modules haven't been completed yet. It is expected the commissioners will complete the training soon and report back at our next meeting.
- Mike provide the group a draft form for an internal budget tracking system for the commissioners to review and then report their comments at our next meeting.
- Mike reported that the training he attended in Pullman was good. L & I provided funding for the grant that included safety training and other important information. Mike collected training materials from the class and will distribute the training materials to our training officer (once we get one).

New business- There was no new business.

There were no public comments.

Our next meeting is scheduled for March 14th at 6:00 PM at 20 Bench Creek Road Aeneas Valley.

A motion to adjourn was made by Mike and seconded by Bob.

7:00 PM- The meeting was adjourned.

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Chairperson

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Commissioner

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Commissioner