

Fire District 16
Commissioners Work Session Minutes

Meeting Date- January 11, 2016

Meeting Place- 20 Bench Creek Road Aeneas Valley

Attendance-

Commissioners- Mike Woelke, Rick Baker, Bob Bauer

Fire Chief- Gene Jones, Asst. Fire Chief- Shane Freese, Treasurer- Glenna Jones, Maintenance

Manager- Scott Webb, Secretary- Ken Thompson

Bob Bower was administrated the oath of office for Commissioner #3 Aeneas Valley Fire District.

Mike Woelke was administrated the oath of office for Commissioner #2 Aeneas Valley Fire District.

6:00 PM- Mike brought the meeting to order and discussed tonight's agenda. After discussion the agenda was updated.

Mike made a motion to approve the December 14th minutes as amended. Bob seconded the motion. The commissioners voted unanimously to approve the minutes.

Glenna provided the December treasurer's report-

County Account

\$68,555.25	Balance at beginning of month
\$11,308.88	Bills paid
\$ 370.20	Tax income
\$ 31.13	Timber excise income
\$ 164.79	DNR PILT income
\$73,003.50	USFS income
\$ 100.00	Donation
\$130,915.99	Balance at end of month

Savings Account

\$25,059.74	Balance at beginning of month
\$ 2.94	Interest paid
\$25,062.68	Balance at end of month

Bills submitted this meeting for payment approval-

\$ 81,011.81

Glenna provided billing details for the commissioners to review. After review, Mike made a motion to approve payment of these bills. Rick seconded the motion. The commissioners voted unanimously to approve funding for these bills, which will be submitted to the County for payment via a voucher dated 01/11/2016. Year-to-date

financial information can be viewed at http://aeneasvalleyfire.com/district_info/minutes_budget_info (then click on **Year to date financial info**).

Gene provided the fire chief's report-

- Grant update- The SCBA equipment should be delivered by the end of the month.
- The electrical wiring for the fire station was discussed.
- DNR completed an inspection of our trucks and water storage tanks.
- Gene and Shane simplified the plumbing on B-1614.
- B-1615 needs work on the battery charging system.
- We responded to two aid calls last month
- Reimbursement to the fire district for State Mobilization costs should be received by March.
- Gene outlined the need for a 6x6 water tender for structure and wild land fires.

Old Business-

- Mike discussed progress on an inventory system. He ordered a inexpensive PC inventory program to try out.
- Fire Fighter reimbursement for their work on the North Star fire is working its way though State.
- We did not get the Medic 1 grant we applied for.
- An 11 KW backup propane generator for the fire station **was purchased**.
- **Radio repeater installation progress- No new updates.**
- Aid Unit status- The future of the fire district aid unit was discussed. Shane reported the aid unit is valuable for the fire district EMT's licensing requirements. Mechanical issues of aid unit were discussed. Shane will ask Yvonne to investigate insurance requirements for the aid unit if it is used to transport patients and then report back to the commissioners.

New Business-

- Gene will contact the church we are sharing the porta potty with to determine if they wish to sell us their interest in it or if they would prefer to buy our interest in it. Gene will report back at our next meeting.
- Mike will investigate commissioner training requirements and report back at our next meeting.
- Mike Greene, Tonasket EMS, passed away recently. Mike was well known and respected by fire district personnel. Gene will contact Anna and ask her to prepare a card from the fire district to Mike Greene's family.

- Glenna discussed providing Medstar insurance to our fire fighters to show our appreciation for their efforts. After discussion, Mike asked meeting attendees bring additional ideas to show our appreciation to our volunteer fire fighters for discussion at our next meeting.
- Glenna discussed the advantages of blood pressure cuff for fire fighters acting as first responders. The blood pressure information could be used to provide the Tonasket Ambulance crew patient update information. No decision was made and was tabled for possible discussion at a future meeting.
- Mike discussed Training Opportunities provided by the Washington Fire Chiefs Association. Training would be provided to fire district personnel who would return and provide the same training to others in the fire district using provided training materials. Mike will attend training in Pullman and provide his recommendations to the commissioners at a later meeting.
- Mike provided a discussion on a proposed internal five year budget. The goal of this budget is to provide visibility and direction for potential large purchases that will need approval by the commissioners. This budget should be flexible, reviewed, and revised regularly. This budget should (1) assign priorities, (2) provide implementation dates, and (3) address how the purchases should be paid for. Mike provided a handout listing some potential large purchases. Mike asked meeting attendees provide their ideas and priorities at our next meeting.

There were no public comments.

Our next meeting is scheduled for February 8th at 6:00 PM at 20 Bench Creek Road Aeneas Valley.

A motion to adjourn was made by Mike and seconded by Rick.

8:10 PM- The meeting was adjourned.

Chairperson

Commissioner

Commissioner