

Fire District 16  
Commissioners Work Session Minutes

Meeting Date- December 14, 2015  
Meeting Place- 20 Bench Creek Road Aeneas Valley

Attendance-

Commissioners- Mike Woelke, Rick Baker, Bob Bauer  
Fire Chief- Gene Jones, Treasurer- Glenna Jones, Secretary- Ken Thompson  
Maintenance Manager- Scott Webb

6:00 PM- Mike brought the meeting to order and discussed tonight's agenda. Mike made a motion to approve the November 9th minutes. Rick seconded the motion. The commissioners voted unanimously to approve the minutes.

Glenna provided the November treasurer's report-

**County Account**

\$71,284.15	Balance at beginning of month
\$ 8,349.61	Bills paid
\$ 5,520.71	Tax income
\$ 100.00	Donation
\$68,555.25	Balance at end of month

**Savings Account**

\$ 25,057.00	Balance at beginning of month
\$ 2.74	Interest paid
\$ 25,059.74	Balance at end of month

**Bills submitted this meeting for payment approval-**

\$ 11,308.88

Glenna provided billing details for the commissioners to review. After review, Mike made a motion to approve payment of these bills. Rick seconded the motion. The commissioners voted unanimously to approve funding for these bills, which will be submitted to the County for payment via a voucher dated 12/14/2015. Year-to-date financial information can be viewed at

[http://aeneasvalleyfire.com/district\\_info/minutes\\_budget\\_info](http://aeneasvalleyfire.com/district_info/minutes_budget_info) (then click on **Year to date financial info**).

Gene provided the fire chief's report-

- The fire district responded to two medical calls and one fire in November.
- A new fence and gate have been installed at the fire station

- Work on completing the training room has started and should be completed soon.
- The order for new SCBA equipment has been submitted. SCBA training for fire fighters will begin early next year.

#### Old Business-

- There has been no progress on the inventory system because other projects have consumed available time.
- Mike is working with a CPA to address the legal requirements to pay fire fighters who worked on the North Star fire.
- A Medic One grant requesting a new stokes rescue basket has been submitted.

#### New business-

- Scott Webb has accepted the position of Vehicle Maintenance Manager. Scott discussed his qualifications and preliminary plans-
  - He will create an inventory all vehicles. The inventory will include-
    - Vehicle condition
    - Fuel Type
    - Water Capacity
    - Location
    - Description of vehicle
    - Priorities
  - Scott discussed three components of his program-
    - Vehicle maintenance
    - Repairs of broken equipment
    - Improvements to vehicles and equipment
  - Scott also discussed keeping common replacement parts in stock
- Gene discussed the status of the aid unit. Currently we only have two active EMTs in the fire district both of who work full time. We may be able to train new fire fighters to become EMT's. This issue will continue to be discussed until resolved.
- A standby generator for the fire station will be purchased and installed in the near future.
- Mike discussed equipment needs for a new radio repeater station for the Aeneas Valley area. The addition of a repeater will substantially improve radio communication in the fire district. The possibility of sharing a radio tower with NCI was discussed. Mike made a motion to

approve \$7,000 to buy equipment for the repeater. Rick seconded the motion. The commissioners voted unanimously to approve \$7,000 to purchase equipment needed for the repeater. Future expenditures for the repeater will be addressed as they arise.

There were no public comments.

Our next meeting is scheduled for January 11th at 6:00 PM at 20 Bench Creek Road Aeneas Valley.

A motion to adjourn was made by Mike and seconded by Bob.

7:25 PM- The meeting was adjourned.

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Chairperson

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Commissioner

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Commissioner