

Fire District 16
Commissioners Work Session Minutes

Meeting Date- June 8, 2015
Meeting Place- 20 Bench Creek Road Aeneas Valley

Attendance-

Commissioners- Mike Woelke, Rick Baker, Bob Bauer
Fire Chief- Gene Jones, Treasurer- Glenna Jones, Secretary- Ken Thompson

6:02 PM- Mike brought the meeting to order and discussed tonight's agenda. Mike made a motion to approve the May 11th minutes. Rick seconded the motion. The commissioners voted unanimously to approve the minutes.

Glenna provided the treasurer's report for May-

County Account

\$36,052.65	Balance at beginning of month
\$ 274.31	Bills Paid
\$ 1,341.00	EMT Health Grant income
\$ 7,807.61	Tax income
\$44,926.95	Balance at end of month

Savings Account

\$25,039.19	Balance at beginning of month
\$ 3.13	Interest Paid
\$25,042.32	Balance at end of month

Bills submitted this meeting for payment approval-

\$ 3,296.07

Glenna provided billing details for the commissioners to review. After review, Mike made a motion to approve payment of these bills. Rick seconded the motion. The commissioners voted unanimously to approve funding for these bills, which will be submitted to the County for payment via a voucher dated 06/08/2015. Year-to-date financial information can be viewed at http://aeneasvalleyfire.com/district_info/minutes_budget_info (then click on **Year to date financial info**).

Gene provided the fire chief's report-

- The fire department responded to three medical calls last month.
- All building permits are in and the site plan is completed for the storage building that will be located next to the fire station.
- Work to convert the Fire Department's Freightliner truck into a tender is almost complete. Gene is replacing a transmission module that was defective. The tank installation, PTO, water pump, and most of the plumbing are complete. Gene will paint the truck in the next few weeks. It is expected the truck will be in service this month.

Old Business-

Mike led a discussion to complete the fire department 2015 budget process (which had been delayed until other budgetary items were resolved). The discussion resulted in a recommendation to add \$7,000 to the fire department 2015 budget. Mike made a motion to

approve the money transfer and Bob seconded the motion. The commissioners voted unanimously to approve the money transfer.

Gene discussed equipment that can be installed on a truck to make a multiuse vehicle qualified to fight wildland and structure fires, and also perform rescue work. It is an enclosed box (with a 500 gallon tank, pump, hose reel and generator) that may surplus.ed by the Tonasket Fire Department. Gene will investigate options to consider if the equipment becomes available, and then make a recommendation to the commissioners. Mike noted that it may be necessary to revisit the 2015 fire department budget if we attempt to purchase this box.

Mike discussed results from our recent audit. To address the audit results Mike presented "draft" policies for the group to review. The draft policy proposals address-

1. Credit Card Policy
2. Personal use of District Property Policy
3. Receipting of Funds Received
4. Purchasing of Supplies and Equipment

The group will review the draft proposals and provide comments at our next meeting.

Mike commented that there are no updates on a proposed inventory system or on grants.

New business-

Glenna discussed the need for chairs at commissioners meetings and training. Mike made a motion to authorize Glenna to purchase 25 chairs. Rick seconded the motion. The commissioners voted unanimously to approve the purchase of the chairs.

Public comments- None

Our next meeting is scheduled for July 13th at 6:00 PM at 20 Bench Creek Road Aeneas Valley.

A motion to adjourn was made by Mike and seconded by Rick.

7:15 PM- The meeting was adjourned.

Chairperson

Commissioner

Commissioner