

Fire District 16
Commissioners Work Session Minutes

Meeting Date- May 11, 2015
Meeting Place- 20 Bench Creek Road Aeneas Valley

Attendance-

Commissioners- Mike Woelke, Rick Baker (Bob Bauer is on an excused absence)
Fire Chief, Gene Jones, Treasurer- Glenna Jones, Assistant Chief Shane Freese
Secretary Ken Thompson is absent and the minutes will be taken by Mike Woelke

6:00 PM- Mike brought the meeting to order and discussed tonight's agenda. Mike made a motion to approve the April 13th minutes. Rick seconded the motion. The commissioners voted unanimously to approve the minutes.

Glenna provided the treasurer's report for April -

County Account

\$26,411.40	Balance at beginning of month
\$ 4,130.99	Bills paid
\$13,772.24	Tax income
\$36,052.65	Balance at end of Month

Savings Account

\$26,036.25	Balance at beginning of Month
\$ 2.94	Interest paid
\$26,039.19	Balance at end of month

Bills submitted this meeting for payment approval-

\$ 274.31

Glenna provided billing details for the commissioners to review. After review, Mike made a motion to approve payment of these bills. Rick seconded the motion. The commissioners voted unanimously to approve funding for these bills, which will be submitted to the County for payment via a voucher dated 05/11/2015. Year-to-date financial information can be viewed at http://aeneasvalleyfire.com/district_info/minutes_budget_info (then click on **Year to date financial info**).

Gene provided the fire chief's report-

- There were 2 fire calls and 2 medical aid calls in April.
- Water tender T1612 is in service after pump upgrade
- New water tender T1613 will be ready for painting this week. Waiting of PTO unit (Power Takeoff).
- Started priming tank for T1613. Should be ready to paint in a week or so
- Plan to change R1613 back into a brush truck
- Plan to talk with firefighters next training session to see if we can support DNR during their absence for training.
- Signed support Agreement with US Forest service

Old Business-

- Gene updated the commissioners on the status of adding an additional storage / utility room to existing station. A site plan will be submitted to the county shortly. Currently we are waiting on drawing to submit for building permit.
- Plans to discuss completing the budget allocation processes for the fire department were shelved until next meeting to allow all the commissioners to participate in the discussion.

New business-

- Mike announced that he had received an audit assessment from the Washington State Auditors Office for the years 2013 - 2014. The overall assessment was good with some suggestions for improvements. Discussion of the results will begin next commissioners meeting.
- Mike announced the he and Mike Johnson will begin development of an inventory system. The commissioners will be kept up to date on the progress as the project evolves.
- Mike announced that we received notification to correct an address discrepancy in our FEMA grant application to purchase 12 sets of SCBA (Self Contained Breathing Apparatus). This grant is worth approximately \$68,000. This is seen as a good sign as the form involves a direct deposit of grant money to our account. We are keeping our fingers crossed on this.

Our next meeting is scheduled for June 8th at 6:00 PM at 20 Bench Creek road Aeneas Valley.

Public Comments- None

A motion to adjourn was made by Mike and seconded by Rick.

6:40 PM- The meeting was adjourned.

Chairperson

Commissioner

Commissioner