

Fire District 16

Commissioners Work Session Minutes

Meeting Date- July 8, 2013

Attendance

Commissioners- Mike Woelke, Roger Prater, Rick Baker
Fire Chief- Bob Bauer, Captain Tom Hoffman, Treasurer- Glenna Jones,
EMS- Yvonne Kennedy, Shane Freese, Secretary- Ken Thompson

6:00 PM- Mike brought the meeting to order and went over the agenda. The revised minutes from the June 10th meeting were approved.

Glenna provided the treasure's report:

\$60,087.90	Balance at beginning of June
\$ 2,340.18	Bills paid in June
\$ 615.08	Tax income in June
\$ 32.62	Timber excise tax income in June
\$58,395.42	Balance at end of June

\$ 2,407.38 Bills submitted this meeting
The commissioners approved funding to pay these bills.

Bob provided the fire chief's report-

- In June, the fire district responded to two EMT calls within the fire district and two EMT calls outside of the fire district. The fire district also responded to two fire calls.
- All brush trucks and tenders are fire ready. There are several upgrades and improvements to do on each truck and will be completed as time allows. Engine 1611 has been repaired. Current plans are to stage Engine 1611 inside the fire house (once it is completed) on Bench Creek road. Engine 1613 will likely be staged up Cape Labelle Road.
- Structure training has been put on hold until the wildland fire season is over.
- The fire district is scheduled for a one day training session at the North Bend Fire Academy on November 23rd. Yelm Fire will provide a trainer and the SCBA equipment.
- Ken Thompson is now working as one of the fire district's dispatchers.

Yvonne discussed potential EMT and fire equipment donations to our fire district. Included in the potential donations are an upgraded ambulance and a newer "Jaws of Life" extraction device. If we receive the upgraded ambulance it will staged on the valley floor and will need to be restocked. The existing ambulance would staged up Cape Labelle road

Old Business-

- Rick discussed progress on our new fire house on Bench Creek road. The lumber has been delivered and the trusses are coming.
- Roger discussed audit and bars code requirements.
- Mike reported the fire district's web site <http://www.aeneasvalleyfire.com> has been operational for about one month.
- Background checks for firefighters will be completed as time allows.
- DNR's "Forest Land Response Agreement & Federal Grant Agreement" proposal was discussed. Further discussion is planned for our next meeting.

New business-

- Mike discussed a need for a S.O.P. for fire district property.
- Insurance needs for the new fire station were discussed.
- Tom showed the advantages of the "line packs" commonly used by fire fighters.
- Yvonne discussed the advantages of new software proposed by the county. The fire district's cost to support the software is \$61/year. The fire district will likely support this software.
- Yvonne and Shane discussed the benefits of a laptop computer to be used in conjunction with the ambulance.

Our next meeting is scheduled for August 12th at 6:00 PM at 6 Main Road Aeneas Valley.

7:37 PM- The meeting was adjourned.

