

Fire District 16

Commissioners Work Session Minutes

Meeting Date- January 14, 2013

Attendance

Commissioners- Mike Woelke, Roger Prater, Rick Baker
Fire Chief- Bob Bauer, Treasurer- Glenna Jones, EMS Yvonne Kennedy
Secretary- Ken Thompson

6:00 PM- Mike brought the meeting to order and discussed tonight's agenda. The minutes from the December 10, 2012 meeting were approved.

Glenna provided the treasurer's report-

\$48,925.01	Balance at beginning of December
\$ 1,033.46	Bills paid in December
\$ 582.60	Tax income in December
\$ 16.93	Forest Excise Tax income
\$ 2,422.00	DNR Fire Assist. Grant income
\$ 161.92	DNR-NAP NRCA PLIT income
\$51,075.00	Balance at end of December

\$ 2,693.10 Bills submitted this meeting
The commissioners voted to pay these bills.

Yvonne provided an EMS report-

- An EMT license has been received and will be framed.
- EMT equipment and supplies have been ordered. Initial stocking of the aid unit has begun. Additional equipment and supply orders were discussed.

Bob provided the fire chief's report-

- Truck 1614 is housed out of the weather in a barn and a water tank heater installed. The water tank heater seems to be working allowing winter time fire fighting.
- Ken has agreed to serve as the fire district dispatcher.
- The fire district's duce-and-a-half military type vehicle is being stored in Tom's heated barn. Fire fighting equipment from truck 1613 and a water tank will be installed providing the fire district with a rugged fire fighting vehicle suited for the Aeneas Valley mountainous terrain.
- Repairs to engine 1611 will begin this spring.

Old business-

- SNURE provided a legal opinion concerning plans to start construction of an Aeneas Valley fire department fire house. The SNURE document was discussed. The commissioners agreed to begin the electrical power component of the

construction project. Rick Baker will chair a committee to oversee the construction and will report back to the commissioners regularly. When completed, the project will be evaluated to help direct future construction.

New business-

- An Interlocal Agreement with the Fire District and Okanogan County was discussed. The commissioners agreed to support the agreement and signed the document provided.
- A SNURE seminar about public meetings and public documents was discussed. The commissioners agreed they would attend the seminar and pay associated costs.
- Travel reimbursement for fire district personnel was discussed. A 50 cent/mile mileage rate was agreed on. This rate will be reviewed annually. Motel and meal costs and prior approval will be discussed later.
- Construction of a Fire District web site has begun. More work needs to be done.
- The chairperson for the commissioners meetings was discussed. It was decided Mike will continue chairperson duties for another year.
- Roger discussed progress on the 2011 and 2012 audit reports and discussed information he needs to complete the reports.
- Mike discussed progress on the Fire District Activities Year End Summary Report.

Our next is scheduled for February 11th at 6:00 PM at 6 Main Road, Aeneas Valley.

7:22 the meeting was adjourned.



2013 Year-to-date financials for Aeneas Valley Fire (FD 16)

Income data for current month is not available until the next calendar month.

<u>Balance</u>	<u>Income</u>	<u>Expense</u>	<u>Brief description</u>	<u>Category</u>
51,075.00			Beginning balance 2013	
51,304.22	229.22		2009-2012 Taxes	
51,045.70		258.52	WA Sales tax on untaxed 2012 purchases	
50,767.51		278.19	Travel costs 2 EMT's class	
50,758.77		8.74	FD16 postage costs from County 2012	
50,137.90		620.87	Booster Hose B1612, B1614	
49,797.77		340.13	Ext cords, fire extinguishers	
49,197.77		600.00	Firefighter insurance 2013	
48,611.12		586.65	Dispatch radio, antennas and batteries	
48,611.12	229.22	2,693.10	TOTALS - Activity for January	
48,611.12			2009-2012 Taxes	awaiting data
47,535.32		1,075.80	Suction Unit for Medical Aid Unit	
47,513.86		21.46	Vehicle winterizing supplies	
47,225.87		287.99	New B1613 batteries (2)	
47,015.87		210.00	Legal Counsel	
46,765.87		250.00	Seminar for 2 on Public Records	
46,605.62		160.25	Reimbursement for License for new B1613	
46,305.62		300.00	2013 charge for North County repeater	
46,198.78		106.84	Uniform Patches	
46,198.78	0.00	2,412.34	TOTALS - Activity for February	