

# Fire District 16 Minutes

## Commissioners Work Meeting

Meeting Date- September 12, 2011

### Attendance

Commissioners- Mike Woelke, Sam Wright

Fire Chief- Bob Bauer, Treasurer- Glenna Jones, Secretary- Ken Thompson

Yvonne Kennedy, Shannon Garoutte, Karen Kenyon, Lucy Bauer

- 6:00 PM- Mike brought the meeting to order and read tonight's proposed agenda. After discussion, the agenda was modified. The minutes for the August 15<sup>th</sup>, 2011 meeting were approved.
- Bob provided the fire chief's report-
  - The fire district responded to a fire up High Country Road sending three brush trucks, two water tenders and 14 volunteer fire fighters. Several structures in the area of the fire were a major concern. An aerial attack and dozers helped bring the fire quickly under control. On the second day, DNR hired two fire district water tenders. A fire district brush truck and 4 volunteer fire fighters helped mop-up the fire on the second day.
  - The fire district responded to a truck fire on Edwards Creek Road. A quick response with foam and water quickly brought the fire under control. DNR also responded.
  - At the request of DNR, the fire district sent one water tender and one brush truck to the Salmon Fire between Omak and Conconully. The fire district water tender spent 8 days on the fire and a fire district brush truck spent 6 days on the fire.
  - Approximately \$16,000 has been earned by the fire district so far this season.
  - The 5-ton truck the fire district is converting on a grant to a type 4 engine has a new cab and a new paint job. Plans to complete the truck are moving forward.
  - Water tender 1611 has a good water pump and can double as a brush truck in certain circumstances.
  - Bob and Mike examined two type-4 fire trucks at a station near Spokane and liked what they saw. They could be used for both structure and wildland fires. They made an offer to purchase both trucks for \$5,000 which was accepted (contingent on commissioner's approval). Both trucks are in very good condition and with the addition of some hose and filling them with water, they are ready to fight fires. (The commissioners approved the purchase later in the meeting. The trucks will be purchased with monies earned from DNR fires this year.)
  - Mechanical repairs on brush truck 1614 have been completed. Options to repair the transmission on brush truck 1611 are being examined. A parking brake handle for tender 1612 has been ordered.
  - The possible donation to the district of two 2,500 gallon porta-tanks and other items are being investigated by the fire district.
- Glenna provided the treasurer's report-
  - \$20,648.24 Balance at the beginning of August
  - \$ 3,699.70 Bills

- \$ 356.93 Tax income
- \$ 4,677.08 DNR grant income
- \$21,982.55 Balance at the end of August
- Glenna informed us that structural engine 1611 has been paid off.
- \$16,048.80 Bills this month. (This includes the purchase of the two type-4 fire engines.)
- The commissioners approved funding to pay these bills.
- This line can be deleted to gain some space back
- New business was discussed by Mike-
  - A new fire district web site developer has been found.
  - Grant status was discussed.
  - Structural fire fighter training was discussed.
  - A secretary to fill in while Ken is absent was discussed.
- Sam discussed an upcoming Snure conference. It was decided that no one will attend the conference this year.
- Yvonne led a discussion on a potential fire district medical aid unit. Highlights of Yvonne's discussion follow-
  - It is estimated to cost about \$3,000 to stock the aid unit.
  - It will cost about \$700 - \$1,000 to train each EMT. Yvonne suggested at least four EMTs, in addition to herself, will be needed to cover the fire district (more are preferred). At least two medical personnel are required to respond to each call. One must be an EMT and the others could be EMTs or advanced first aid responders. At least two medical personnel (including one EMT) must be on call 24-hours/day.
  - A grant of about \$2,800 annually will hopefully cover operating costs for the year.
  - Additional certification and paperwork costs may be required but should not be too expensive.
  - Mike commented that the aid unit vehicle needs 4 tires (\$800-1000), batteries (\$250-300), and mechanical repairs to fix starting problems. Pagers (\$400 each), hand held radios (\$400-500 each), a light bar (may have an extra in the fire district), and tire chains are also needed.
  - A decision on the medical aid unit will be made soon.

The next meeting is scheduled for October 10<sup>th</sup> at 6:00 PM at the Sun Ranch Commons facility located at 1183 Aeneas Valley Road.

7:16 PM The meeting was adjourned.

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Chairperson

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Commissioner

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Commissioner

## 2011 Year-to-date financials for Aeneas Valley Fire (FD 16)

Data for current month will not appear until at least 10 days into the next calendar month.

<u>Balance</u>	<u>Income</u>	<u>Expense</u>	<u>Brief description</u>	<u>Category</u>
15,912.01			<b>Beginning balance 2011</b>	
16,024.32	112.31		2008-2010 Taxes	
20,448.32	4,424.00		FEMA/DHS Grant	DHS Grant
17,621.97		2,826.35	fittings, adapters, fire hose	DHS Grant
16,235.47		1,386.50	turnout gear bags	DHS Grant
16,129.65		105.82	WA sales tax on purchase of 1,374.45	DHS Grant
15,984.94		144.71	chainsaw chaps	DHS Grant
15,758.77		226.17	Structural helmet decals	DHS Grant
15,546.29		212.48	Hydraulic fluid for Hurst tool	
<b>15,546.29</b>	<b>4,536.31</b>	<b>4,902.03</b>	<b>TOTALS - Activity for January</b>	
17,007.93	1,461.64		2008-2011 Taxes	
16,966.49		41.44	Fuel	
16,768.49		198.00	Annual Fire Commissioners assoc dues	
16,751.74		16.75	County postage charges	
16,740.70		11.04	UPS shipping charge	DHS Grant
16,711.44		29.26	UPS shipping charge	DHS Grant
<b>16,711.44</b>	<b>1,461.64</b>	<b>296.49</b>	<b>TOTALS - Activity for February</b>	
19,808.60	3,097.16		2008-2011 Taxes	
20,521.56	712.96		Fish & Wildlife State PILT	
21,809.56	1,288.00		Family Faire Grant	FF grant
21,984.56	175.00		Donations (in memory of Rick Taylor)	
20,566.56		1,418.00	Frame replacement for B1614	
<b>20,566.56</b>	<b>5,273.12</b>	<b>1,418.00</b>	<b>TOTALS - Activity for March</b>	
32,234.18	11,667.62		2008-2011 Taxes	
33,084.18	850.00		Donations (in memory of Rick Taylor)	
33,066.56		17.62	UPS shipping charges	
32,488.47		578.09	Costs to pick up 5-ton truck from DNR	FFP grant
<b>32,488.47</b>	<b>12,517.62</b>	<b>595.71</b>	<b>TOTALS - Activity for April</b>	
39,683.58	7,195.11		2008-2011 Taxes	
39,633.58		50.00	WA Fire Chiefs forum on Fire Stations	
38,679.18		954.40	B1613/14 service, replace muffler, manifolds	
37,043.68		1,635.50	1100 ft fire hose	FF Grant
33,733.03		3,310.65	B1611 & B1614 service, tires	
33,657.70		75.33	2 File cabinets	
33,586.36		71.34	B1614 Fuel	
33,526.36		60.00	BVFF insurance for 2 new members	
<b>33,526.36</b>	<b>7,195.11</b>	<b>6,157.22</b>	<b>TOTALS - Activity for May</b>	

Purpose: Inform the public on the financial health/status of Okanogan FD 16, subject to format/content revisions or cancellation without notification. Direct questions/comments to Mike Woelke at 486-1386.

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<u>Balance</u>	<u>Income</u>	<u>Expense</u>	<u>Brief description</u>	<u>Category</u>
34,240.13	713.77		2008-2011 Taxes	
34,250.85	10.72		Forest Excise tax	
35,000.85	750.00		Sale of surplus equipment	
34,798.15		202.70	1 pair structure boots	
26,109.99		8,688.16	B1615 Pump, foam unit, hose, fittings	WA P2 grant
23,822.44		2,287.55	B1614 pump	
23,757.84		64.60	Computer software renewal	
23,705.48		52.36	Vehicle fuel	
23,649.52		55.96	B1614 fittings	
23,389.72		259.80	B1614 pump/base station batteries, switch	
22,845.02		544.70	B1615 booster hose	WA P2 grant
<b>22,845.02</b>	<b>1,474.49</b>	<b>12,155.83</b>	<b>TOTALS - Activity for June</b>	
23,249.90	404.88		2008-2011 Taxes	
23,189.90		60.00	BVFF insurance for 2 new members	
23,167.64		22.26	B1614 parts	
23,091.74		75.90	B1611 fuel	
23,063.05		28.69	B1614 Cables	
20,862.54		2,200.51	radio repair, 1 new radio and 3 pagers	
20,814.10		48.44	B1614 valves, plumbing	
20,648.24		165.86	Vehicle numbering decals	
<b>20,648.24</b>	<b>404.88</b>	<b>2,601.66</b>	<b>TOTALS - Activity for July</b>	
21,005.17	356.93		2008-2011 Taxes	
25,682.25	4,677.08		Washington DNR P2 grant	WA P2 grant
25,613.31		68.94	mop-up gated wye's and washers	
			2 U.S. Armed Forces Legacy memorial wall plaques (from designated donations) in memory of 2 deceased FD16 members	
25,413.31		200.00		
25,098.91		314.40	State Auditors audit costs for 2007-2009	
22,837.21		2,261.70	Paint B1615 cab	WA P2 grant
22,356.81		480.40	supplemental fittings for 4 brush engines	
22,308.00		48.81	B1614 fuel lift pump	
22,188.85		119.15	Fuel	
22,012.60		176.25	Install B1614 fuel lift pump	
21,982.55		30.05	Material to enclose T1611 storage space	
<b>21,982.55</b>	<b>5,034.01</b>	<b>3,699.70</b>	<b>TOTALS - Activity for August</b>	

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22,827.91	845.36		2008-2011 Taxes	
28,869.88	6,041.97		DNR contract fees (High fire)	
26,369.88		2,500.00	Structural engine payment to Lewis Co 5	final pmt
22,566.65		3,803.23	yearly district insurance premium	
22,406.65		160.00	yearly district insurance agent pmt	
20,833.48		1,573.17	Fuel for vehicles	
20,796.14		37.34	Vehicle filter	
15,796.14		5,000.00	Purchase 2 structural fire engines	
13,426.74		2,369.40	build steel cab roof for 5-ton truck	WA P2 grant
13,165.30		261.44	battery packs for BK radios	
13,031.65		133.65	pipe fittings/pressure guages	
12,821.08		210.57	gear oil / pressure switches	
<b>12,821.08</b>	<b>6,887.33</b>	<b>16,048.80</b>	<b>TOTALS - Activity for September</b>	