

# Fire District 16 Minutes Commissioners Work Meeting

Meeting Date- July 11, 2011

## Attendance

Commissioners- Mike Woelke, Roger Prater, Sam Wright  
Fire Chief- Bob Bauer, Treasurer- Glenna Jones, Secretary- Ken Thompson  
Lucy Bauer, Shannon Garoutte, Tom Hoffman, Karen Kenyon, Cleo Brock,  
Shane Freese, Eileen Gormley

- 6:00 PM- Mike brought the meeting to order and read the agenda which was modified. The minutes from the June 13, 2011 meeting were approved.
- Glenna provided the treasurer's report:

\$22,845.00	Balance for June
\$ 713.77	Tax income
\$ 10.72	Forest excise tax income
\$ 750.00	Truck sale income
\$ 1,474.49	Net income for June
\$ 2,601.66	Bills this month
- The commissioners voted to approve funding to pay for the bills submitted by Glenna.
- Bob provided the fire chief's report:
  - The fire district responded to two fires:
    - A cabin fire on Blue Meadow road. The fire district responded with three brush trucks and one water tender.
    - A brush fire at Canaan Ranch. The fire district responded with two brush trucks and a water tender.
  - Emergency Vehicle Incident Training (EVIP) and fire district vehicle training (rodeo) were completed. Driver cards will soon be given to the drivers. Vehicle training for the 5 ton water tender will continue for those who wish to participate.
  - Brush trucks have been strategically relocated throughout the district to provide rapid response to fires.
  - Lucy Bauer is steadily learning dispatching skills from Karen Kenyon. Karen is now a volunteer fire fighter.
  - Water agreements are in the process of being signed.
  - An inventory of all equipment on the brush trucks has been completed. A list of additional required fittings for the brush trucks is being prepared for purchase.
  - Bob estimated the number of volunteer work hours donated to the fire district is a "conservative" 600 hours for June. Because 500-600 hours are commonly donated each month it is unnecessary to continue to track volunteer hours.

- Mike presented the commissioners budget proposal changes to review and comment on. After review, the commissioners voted to adopt the document- “Agreed upon budget proposals at the May 9, 2011 Commissioners meeting”.
- Secretarial duties and safety officer duties were discussed during those times Ken is absent. A safety officer will be assigned to each fire when possible.
- Roger discussed his planned absences related to work. Ordinarily Roger could “call-in” to attend commissioners meetings when he is away. However the lack of cell phone coverage in the Valley prevents this. Two commissioners are required to hold a meeting if Roger is away on an excused absence.
- There were no public comments presented at this meeting.
- A Board of Fire Fighters meeting was scheduled immediately after the commissioners meeting to discuss volunteer fire fighter applications.
- The next meeting is scheduled for August 8<sup>th</sup> at 6:00 PM at the Sun Ranch Commons facility located at 1183 Aeneas Valley Road.
- 6:45- The meeting was adjourned.

