

Fire District 16 Minutes Commissioners Work Meeting

Meeting Date- May 9, 2011

Attendance

Commissioners- Mike Woelke, Roger Prater, Sam Wright
Fire Chief- Bob Bauer, Treasurer- Glenna Jones, Secretary- Ken Thompson
Lucy Bauer, Mort Yannow

6:00 PM- Mike read the agenda for tonight's meeting. After discussion, the agenda was modified. The minutes of the April 9th meeting were approved.

Glenna provided the treasurer's report:

April activity:

\$20,566.56	Balance at beginning of month
\$12,517.62	Income (\$11,667.62 from property tax)
\$ - 595.71	Expenses
\$32,488.47	Balance at end of month

Bills submitted by Glenna for payment this meeting:

\$ 6,157.22

The commissioners discussed these bills and then voted to approve funds to pay for the bills.

Bob presented the Fire Chief's report:

- The fire district responded to an early morning fire on May 8th near Ell Lake. The fire was caused by a downed power line. Five Aeneas Valley volunteer fire fighters and two fire district brush trucks responded to the fire. The PUD was called to repair the downed lines.
- Two new applications for volunteer fire fighter positions have been turned in and one additional application was provided to an interested party.
- The Memorial Day Fire District Public Event and plans coordinate equipment and personnel were discussed.
- Bob and Mike will review the fire district's Standard Operation Procedures soon.
- The training exercise to burn a donated house was put on hold until this fall or winter.
- All brush trucks have been serviced and repaired as needed including new tires. The brush trucks have been filled with water and the tenders will be filled soon. All pump engines, hose, and fittings will be checked out at the same time.
- A new water tank and pump will be installed on brush truck 1614 this month.
- Auxiliary water storage tanks were placed around the fire district last Saturday providing approximately 6,200 gallons of available water. Several privately

owned water tanks have been made available for fire fighting use and will provide an additional 6,800 gallons of water. The fire district also has two water tenders: tender 1611 holds 1,200 gallons and tender 1612 holds 3,000 gallons. If all goes as planned we will have approximately 17,200 gallons of water available in the fire district plus known water sources such as creeks, ponds. Bob suggested a written agreement between private property owners where the water storage tanks are located and the fire district be considered. The commissioners agreed and asked Bob to draft something up for review.

- An Emergency Vehicle Accident Prevention (EVAP) training refresher course is being planned for fire fighters.
- The local grant from the “Okanogan Family Fair” has been spent on one inch fire hose. Suggestions for this years grant application were discussed.
- The 5-ton truck recently donated to the fire district will be outfitted into a type-4 engine by the volunteer fire fighters this fall. This is a very nice truck.
- Bob provided suggestions about how to spend funds donated to the fire district on behalf of Rick Taylor. Bob suggested a description showing how these donations were spent be placed in the official minutes.
- As suggested by a commissioner, logging hours donated by volunteers to the fire district will be tracked. A conservative estimate shows about 10,000 volunteer hours have been donated since the fire district began.

Mike presented a proposed budget that simplifies the budgeting process, provides more flexibility for the fire chief to spend money, and provides for capitol accounts (saving accounts) for long term needs such as a new fire station. The new budget has two major parts- (1) A fire department budget that deals with the operational part of the fire district that will be administrated by the fire chief and (2) the overall fire district budget that addresses everything not covered by the operational fire department budget. The commissioners reviewed the budget proposal in detail and voted to approve all parts of the proposed budget.

Fire District recognition of the services of Rick Taylor and Tim Kenyon, both veterans, was discussed. Roger will investigate a potential plaque at the Veterans Memorial in Tonasket.

Sam discussed the who, what, when and how components of the upcoming Fire District Information Day to be held this Memorial Day. The Fire District Information Day will be located at the entrance to the Jones’ property and will be held from 10 AM to 3 PM. Signs alerting residents to the event have been made and will be placed on Aeneas Valley Road.

Mike attended a recent fire station forum and presented the highlights of the meeting. Mike provided an electronic copy of the forum presentations to the commissioners.

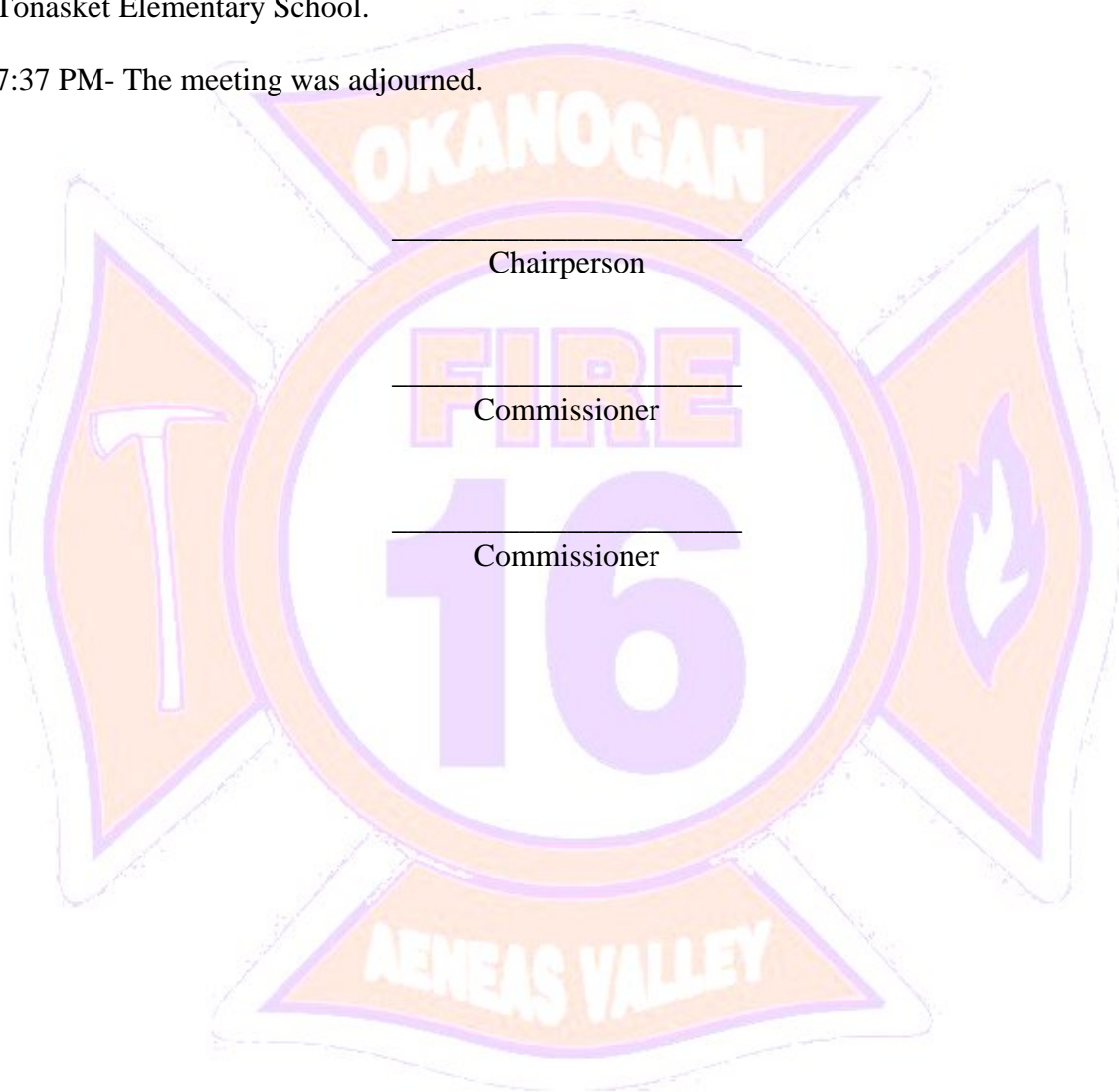
A DNR form for a type-4 engine grant has been filled out and submitted.

The Okanogan Family Fair grant requires a receipt showing how the grant money was spent. This information as well as a letter of thanks for the grant will be provided.

Mike presented a draft copy of a new Fire District Newsletter for the commissioners to review. The commissioners approved the newsletter. The newsletter will be distributed throughout the Aeneas Valley Fire District.

The next commissioners work meeting is scheduled for June 13th at 6:00 PM at the Tonasket Elementary School.

7:37 PM- The meeting was adjourned.



2011 Year-to-date financials for Aeneas Valley Fire (FD 16)

Data for current month will not appear until at least 10 days into the next calendar month.

<u>Balance</u>	<u>Income</u>	<u>Expense</u>	<u>Brief description</u>	<u>Category</u>
15,912.01			Beginning balance 2011	
16,024.32	112.31		2008-2010 Taxes	
20,448.32	4,424.00		FEMA/DHS Grant	DHS Grant
17,621.97		2,826.35	fittings, adapters, fire hose	DHS Grant
16,235.47		1,386.50	turnout gear bags	DHS Grant
16,129.65		105.82	WA sales tax on purchase of 1,374.45	DHS Grant
15,984.94		144.71	chainsaw chaps	DHS Grant
15,758.77		226.17	Structural helmet decals	DHS Grant
15,546.29		212.48	Hydraulic fluid for Hurst tool	
15,546.29	4,536.31	4,902.03	TOTALS - Activity for January	
17,007.93	1,461.64		2008-2011 Taxes	
16,966.49		41.44	Fuel	
16,768.49		198.00	Annual Fire Commissioners assoc dues	
16,751.74		16.75	County postage charges	
16,740.70		11.04	UPS shipping charge	
16,711.44		29.26	UPS shipping charge	
16,711.44	1,461.64	296.49	TOTALS - Activity for February	
19,808.60	3,097.16		2008-2011 Taxes	
20,521.56	712.96		Fish & Wildlife State PILT	
21,809.56	1,288.00		Family Faire Grant	FF grant
21,984.56	175.00		Donations (in memory of Rick Taylor)	
20,566.56		1,418.00	Frame replacement for B1614	
20,566.56	5,273.12	1,418.00	TOTALS - Activity for March	
32,234.18	11,667.62		2008-2011 Taxes	
33,084.18	850.00		Donations (in memory of Rick Taylor)	
33,066.56		17.62	UPS shipping charges	
32,488.47		578.09	Costs to pick up 5-ton truck from DNR	FFP grant
32,488.47	12,517.62	595.71	TOTALS - Activity for April	
39,683.58	7,195.11		2008-2011 Taxes	
39,633.58		50.00	WA Fire Chiefs forum on Fire Stations	
38,679.18		954.40	B1613/14 service, replace muffler, manifolds	
37,043.68		1,635.50	1100 ft fire hose	FF Grant
33,733.03		3,310.65	B1611 & B1614 service, tires	
33,657.70		75.33	2 File cabinets	
33,586.36		71.34	B1614 Fuel	
33,526.36		60.00	BVFF insurance for 2 new members	
33,526.36	7,195.11	6,157.22	TOTALS - Activity for May	

Purpose: Inform the public on the financial health/status of Okanogan FD 16, subject to format/content revisions or cancellation without notification. Direct questions/comments to Mike Woelke at 486-1386.