

# Fire District 16 Minutes

## Commissioners Work Meeting

Meeting Date- Aug. 17, 2009

### Attendance

Commissioners- Roger Prater, Sam Wright, Mike Woelke

Fire Chief- Tim Kenyon, Secretary- Ken Thompson, Skip McKenzie, Sharon McKenzie

6:00 PM- As chair, Roger brought the meeting to order. Roger read the agenda and then read the minutes from the July 13<sup>th</sup> meeting. The minutes were approved and signed.

Financial Information, Mike-

- Lucy found about \$4,000 additional money in the budget which now is \$19,303.39.
- Mike presented vouchers provided by Lucy to the commissioners to review and sign.

Fire Chief's comments-

- Tim described several incidents that occurred since the last meeting.
  - Little Bunny fire- about 1/10 acre.
  - An unattended burn was investigated.
  - Turtle Road Fire- about 3.8 acres. The district responded with 12 volunteers.
  - Lighting struck a resident of Aeneas Valley and the fire district responded both as an aid response to the injured resident and also to investigate any resulting fire.
  - A report of smoke was investigated and DNR was called.
- The district storage trailer has been moved. We need apple bins and shelving to organize items stored in the trailer.
- Mileage and fuel used for the fire vehicles was presented by Tim.
- Infrared instrumentation suggested by Roger was discussed. Currently there other things with a higher priority.
- The practicality of fuel metering for diesel fuel dispensing was discussed.

Mike informed everyone the last of the grant money has been spent. PPE status and future grants were discussed.

New business-

- Mike handed out a draft priority list document for the commissioners to review and discuss.
- Roger discussed a priority list for fixed assets in the district.
- Skip discussed the SCBA program, hydrostatic testing of air cylinders, and a need to plan the future directions of the SCBA program. High pressure and low pressure SCBA tanks were discussed.
- The possibilities of expanding the District's class 9 fire rating were discussed.
- Emergency vehicle drivers training was discussed.

Old Business-

- Annexation issues were discussed. Resolution number 2009-08-17-01 was updated and has been signed.
- Work continues on a district Standard Operating Procedure.
- Land Surveys have been completed and modifications were discussed.
- Surplus property and a Stand Operating Procedure for this property were discussed.
- Obtaining a trailer to store district equipment has been completed.
- Personnel certificates have been completed.
- Online training has been completed.
- Budget accounting software was discussed.
- Sam will look for Resolutions signed during the last meeting to give to Ken to file.

Next meeting- Monday September 14<sup>th</sup>, at 6:00 PM in the elementary school.

7:12 PM- The meeting was adjourned.

