

Fire District 16 Minutes

Meeting Date- February 11, 2008

Attendance

Commissioners- Sam Wright, Roger Prater, Tim Kenyon

Secretary/Treasurer- Ken Thompson

Karen Kenyon, Donna Prater, Yvonne Kennedy, Gordon Smith

6:00 PM- As chair Sam brought the meeting to order.

General Discussions-

- Sam read the meeting agenda.
- Sam read the minutes from our last meeting and moved to approve the minutes. Roger seconded the motion. The minutes were then signed by the Commissioners and secretary.
- Sam discussed updates to the Policy and Procedures document. Included in the changes was an update to Chapter 13.0 that described the Computer and Internet policy for Fire District computers. Sam moved to approve the changes and Tim seconded the motion. Backing up computer files was discussed.
- Sam discussed the WFCAs Seminars. Sam will attend and bring back copies of the handouts and materials he receives. Sam then asked the Commissioners if they will approve hotel, mileage, meal costs associated with attending the seminars. The Commissioners agreed to pay these costs.
- Roger will pick up water storage tanks from the coast that will be donated to the Fire District. Tim will need to send a letter requesting and authorizing the donation. Roger asked the commissioners if they would agree to pay for the fuel he uses to travel to the coast and pick up the tanks. The Commissioners agreed to pay for Roger's fuel costs.
- Ken discussed the status of the budget and repayment of the \$5,000 loan from the County. Ken also provided handouts to the Commissioners which included the January issue of the 5th Alarm publication, WFCAs monthly reports, a letter from Roger Ferris, a WFCAs plaque, a 2008 State Fire Service Directory, and the 2008 edition of "Laws of the State of Washington Relating to Fire Protection Districts.
- Ken provided two voucher for the Commissioners signatures-
 - \$2,606.51 from Day Wireless for four radios
 - \$360.00 for firefighter insurance.
- Roger discussed purchasing procedures described in State Legislative Bills. Roger will continue to monitor any changes in the Legislative Bills that may impact purchasing within the Fire District.
- Roger discussed drivers training. He indicated we should not expect anything to become available before next summer and perhaps later.
- Tim described the status of Fire Fighter applications. He also has submitted an application for insurance for 12 firefighters for \$360. When additional fire fighters are added to the insurance, the total bill will become \$420.
- Tim also informed us the truck that was recently donated to the Fire District has experienced delivery delays due to weather. It is unknown when it will get here.