

Fire District 16 Minutes

Meeting Date- October 29, 2007

Attendance

Commissioners- Sam Wright, Roger Prater, Tim Kenyon
Secretary/Treasurer- Ken Thompson
Yvonne Kennedy, Penny Wright, Gordon Smith

6:00 PM- As chair Sam brought the meeting to order.

- Sam read the agenda for the meeting.
- Sam read the minutes of the last meeting. Sam then moved to approve the minutes and Roger seconded the motion.

General Discussions-

- The newsletter describing Fire District accomplishments is being converted to a press release by Yvonne. There will be some additions to the newsletter including the Fire Districts achievement of a Class 9 fire rating. Yvonne will bring a package to review to our next meeting.
- Sam described a burn permit he obtained from DNR. It cost \$25 and was good for about 2 tons of material. DNR came out to inspect the proposed burn and also provided Sam literature on the permitting process for burns.
- Our next meeting will be held on November 12th at 6:00 PM in Tonasket.

Roger-

- Roger provided a summary of the fire commissioner meetings he recently attended. He provided the commissioners handouts he obtained during the meetings and provided a brief summary of what was contained in each handout.

General Discussions-

- Three vouchers signed by the Commissioners:
 - A \$15.70 voucher for Superior Auto Parts.
 - A \$76.50 voucher for Yvonne's medical exam.
 - A \$585.00 voucher for radio frequencies for the Fire District.
- Tim will investigate the cost for dues for the Washington Fire Commissioners Association.
- Grants could be available for food and lodging for fire related meetings.
- Tim will research to determine if travel related expenses for the Fire District could be deducted from ones personal income tax.
- Roger indicated records distributed to the public should be in PDF format. There should also be a service fee and postage fee associated with records distributed to the public. These fees need to be determined before records are distributed.
- Roger also informed the group the State Archive folks are where one should go to determine how long specific types of records are kept.
- Roger described his experience using a driving simulator designed for fire type vehicles. He suggested folks should become accustomed to the simulators before actually taking a test. Things like how sensitive the brakes and accelerator are

helpful before taking the test. He also suggested the first thing one should do when beginning the driving simulations is buckle up your seat belt.

- Tim advised the commissioners he has declined to draft a resolution describing how the Fire District will follow all State and County legal requirements for recording keeping since adhering to these laws is already a responsibility of the Commissioners and part of the oath of office everyone swore to.
- Tim indicated training for the fire fighters is continuing.
- Tim described a fire the Fire District responded to. It occurred on October 20th just outside the Fire District boundaries at Highway 20 and Aeneas Valley Road. Four firefighters responded and 600 gallons of water were used on this fire that is considered part of a mutual aid agreement with Tonasket. About \$4.00 in fuel was used for the pump and about \$15 was used for the fire vehicles.
- Mike Woelke has filled out an application for a Phase II Grant for Aid for Firefighters. The grant totaled \$14,144.88 for project costs and is a 50% match grant.
- Tim indicated the supplemental budget for the Fire District has been accepted by the County.
- Tim discussed the firefighter preferences for decals for the fire vehicles. They recommended higher quality graphics since they will be used on the vehicles for several years. Reflective material is also needed on all four corners of fire vehicles.
- Roger indicated brush trucks may become available as other fire districts update their equipment as a result of the recent fires in California. Warning lights may be available as part of Federal, State, and County surplus programs.
- New Business:
 - Yvonne will work on the Fire District achievements press release.
 - Yvonne indicated EMT training is scheduled for January 15th in Tonasket. Our Fire District will receive a priority for the training if someone wishes to apply. The training is about 130 hours long.
 - Sam will make copies of documents of Roger's handouts.
 - Tim will take the Board of Firefighters survey Roger described during this meeting.
 - Roger will investigate the cost of Washington Fire Commissioners dues.
- 7:26 PM Sam moved to adjourn the meeting and Roger seconded the motion.

Chairperson

Commissioner

Secretary
(Meeting minutes to be kept on file)

Commissioner