

Fire District 16 Minutes

Meeting Date- September 17, 2007

Attendance

Commissioners- Sam Wright, Tim Kenyon
Secretary/Treasurer- Ken Thompson

Karen Kenyon, Penny Wright, George Warter, Reva Eisenbarth, Nadia Aronson, Jan Wittmayer, Mike Woelke, Gordon Smith

6:00 PM- As chair Sam brought the meeting to order and read the agenda.

- Sam read the minutes of the last meeting and then moved to approve the minutes. Tim seconded the motion.

General Discussions-

- Background checks- Tim discussed information he identified pertaining to background checks required for fire fighters in response to a question from Nadia during the last meeting. Sam read parts of the Fire District's policy and procedures document that pertained to this issue. A discussion between attendees of the meeting and the commissioners followed.

Fire Related Activities-

- Tim indicated 1st aid training is scheduled for September 29th. Radio training is scheduled for October 2nd in Tonasket. Tim also discussed the status of radios in the Fire District.
- Tim discussed an incident report form he obtained from Curlew. Sam asked how information from the incident report could be used by Yvonne for her public awareness documents.
- Tim discussed the requirements for a National Fire Incident Reporting System (NFIRS) grant that could be used to obtain a laptop computer for the Fire District. The grant requires the Fire District to use the NFIRS reporting system which we would be required to do anyway. Tim suggested proceeding with the grant.
- Sam asked about the location of the fire vehicles. Tim responded-
 - The blue Ford 1-ton is located up Cape Labelle at Mike Woelke's.
 - The white International, the 1973 International, and the 2001 F250 are located at Skip McKenzie's.
 - The tender is located at George Warter's.

General Discussions-

- Tim discussed how the Okanogan County Auditor would like the budget to appear for Junior Taxing Districts.
- Surplus equipment located at the Loomis Fire Camp that could be obtained for the Fire District was discussed.
- Tim indicated the insurance bill for the Fire District was due.

- Sam presented a chart that showed the budget status of the Fire District. At the end of August there was approximately \$5,900 in the budget with additional income from fires that could bring the budget up to about \$12,000. However expenses, such as the insurance bill, will lower this amount.

Action Items-

- Signs for the Fire District trucks were assigned to Roger.
- CPR training is scheduled for 9/29/07 either in Tonasket or at Florence Sicks. Tonasket and Loomis may send students which would lower the overall cost of the training.
- Yvonne is continuing to work on a progress memo for the Fire District and thank-you notes. The thank-you notes have been signed by Sam. We need to resolve the mailing list.
- Setting up drivers training was assigned to Roger.

General discussions-

- Roger attended the last Tonasket Commissioners meeting. Some of the information obtained at this meeting could be useful to the Fire District.
- Mike Woelke presented a membership application form he created. Mike was able to reduce the form from three pages to one page. The form still needs a little tweaking including a form number. Tim moved to adopt the form for the Fire District. Sam seconded the motion.
- There will probably be a board of volunteers meeting on October 1st.
- Tim gave Ken a new application to file.
- Sam is creating a long range actions chart (7-8 years) and needs milestones to put on the chart.
- The GMC tender is still 98% complete requiring work on the power steering. The work may be completed this winter.
- There was a discussion on the distribution of meeting minutes.
- The next Commissioners meeting will be held October 1st at Florence Sicks.
- Tim moved to adjourn the meeting. Sam seconded the motion.

Chairperson

Commissioner

Commissioner

Secretary

(Meeting minutes to be kept on file)