

Fire District 16 Minutes

Meeting Date- April 23, 2007

Attendance

Commissioners- Sam Wright, Roger Prater, Tim Kenyon

Secretary/Treasurer- Ken Thompson

Fire Chief- Jim Wheeler (absent)

Yvonne Kennedy

6:03 PM As chair, Sam brought the meeting to order.

General discussions-

- Roger will be gone May 1-10
- Sam talked to Gary Hall. One side of his garage is full. The second side is empty but has a smaller entrance door and there is no heat.
- There was a grass fire Sunday that resulted from a controlled burn that got away. Sam tried but was unable to contact Tim. The land owner's neighbor called back a little later to say the fire was contained.
- Yvonne Kennedy mentioned that an Automatic External Defibrillator would be a good thing for the Fire District. Yvonne is an EMT for Tonasket and in the future could become an EMT for the Fire District. Yvonne is also interested in becoming a fire fighter for the District.
- The minutes of the April 16 meeting were approved by the Commissioners.
- A press release proposed by Jim Wheeler concerning burn permits was discussed by the group. Donna Prater will edit the document which will be revisited by the group at the next meeting on April 30th.
- Sam moved the Web site be temporarily shelved to allow Mike to participate in other Fire District activities. Tim seconded the motion.

Written notes provided by Jim Wheeler-

- Sam read and the group discussed all of the written notes Jim provided for this meeting. Some of the discussions were-
- The pros and cons of the Republic equipment.
- Radios.
- Fire fighter training.
- The 1,700 and 2,500 gallon tenders.
- The Assistance to Fire Fighters grant program. The \$2,500 match could be provided by the Aeneas Valley Community Fire Association. There was a discussion about how the \$2,500 figure was calculated.
- Tim and Yvonne discussed how (Steve? Scott?) Bonner from the Wauconda area could help the Fire District with training and other tasks. The possibility of the future annexation of Wauconda into the Fire District in was discussed.

Fire Fighter Job Description-

- The Fire Fighter Job Description document provided by Jim Wheeler was discussed. Sam moved to approve the Job Description. Tim seconded the motion.

General Discussions-

- Sam suggested he use a “white board” to help highlight what has been accomplished and when. Sam also suggested the same format be used to aid a discussion about what should come next for Fire District Planning.
- The meeting with Barbara Engstrom was cancelled and it was suggested it may be rescheduled for Tuesday May 1st.
- Tim has looked over a piece of property that could be used for the Fire District. It would need work such as grading.
- A question was raised about when the 1,200 gallon tender was acquired.
- Roger suggested a log book be placed in each vehicle that keeps track of all work done for the vehicle in addition to how much fuel was placed in the vehicle.
- The group discussed how to provide Jim Wheeler some help for the very large work load he has assumed. The possibility of having someone, under the direction of Jim, help with some administrative type tasks was discussed.

Budget- Tim

- Tim and Ken will visit Judy in the County Treasures Office sometime in the near future to discuss budgetary needs of the County and Fire District and documents that will be required.
- Tim and Sam reviewed many items in the budget.
- In addition, a laptop, printing supplies, and file cabinet were discussed.

General Discussions-

- Cleo Brock may host a dinner for District fire fighters, commissioners, etc. Karen may help with the planning.

Action Items-

- Donna Prater will edit the burning permit press release provided by Jim.
- Sam has completed a procedural paragraph for the Policy and Procedures Document. Done
- Roger will contact Dell for help with the laptop purchase.
- Tim will contact his sister for potential help for the laptop purchase from the Bill Gates foundation.
- Roger will contact the State Board of Fire Fighters about their views on programs that could help three 16-17 year old juveniles who may become Cadet Fire Fighters in the District and what tasks they could be assigned.
- Sam contacted Gary Hall about his garage. Done
- Barbara Engstrom will be contacted to reschedule the meeting with her.

7:31 PM- Sam moved to adjourn the meeting and Tim seconded the motion.