

# Fire District 16 Minutes

Meeting Date- March 12 2007

## Attendance

Commissioners- Sam Wright, Tim Kenyon, Roger Prater  
Fire Chief- Jim Wheeler      Secretary/Treasure- Ken Thompson

Pam Skow	Lyman Skow
Jan Witmayer	Mary Huzcr
Pat Macey	Marie Macey
Vern Calkins	Judy Calkins
Karen Kenyon	

6:03PM- As Chairperson, Sam brought the meeting to order

- Summarized the meeting agenda
- Stated the web site manager agreed to maintain the web site until the end of the year
- Stated the Canaan Ranch meets meeting requirements, however it is still a bit cold to use the facility
- Stated it takes about 1 ½ to 2 weeks to get a notice in the paper

Secretary/Treasure

- Ken Thompson was approved as Secretary/Treasure of the Fire District and was sworn into the position by Sam Wright.

General Discussions-

- Draft contracts to lease equipment for the Fire District were discussed including- how leases may be drafted to address the differences between the needs of the Fire District and DNR, inside vs. outside of the Fire District, and payments from DNR for using Fire District equipment. The first priority for leased equipment is the Fire District and some equipment should be kept available to protect the Fire District during a DNR fire. The Fire Chief will make the call of what goes where during fires. Leases for equipment will provide the do's and don'ts for using the equipment.
- A seal for the Fire District was discussed and chosen. Sam brought the motion to approve the seal and Tim seconded the motion. The seal was then approved.

Resolutions-

- Resolution 2007-03-12-1. Authorizes commissioners to serve as volunteer firefighters of the District without compensation
- Resolution 2007-03-12-2. Establishes permanent positions until the end of the year for- (1) Jim Wheeler- Fire Chief; (2) George Warter- Facilities Manager, and (3) Mike Woelke- Web site Developer and Maintainer.

#### Discussions-

- The pros and cons of a 501 C4 vs. a 501 C-3 legal designation were discussed. Tax deductions are an important factor of the different designations. It was decided to leave things as they currently are for now (501 C-4) then create a 501 C-3 and dissolve the 501 C-4 designation at a later date for the Aeneas Valley Community Fire Association.
- Sam presented an organization chart for the Fire District.

#### Board of Fire Fighters Trustees (Title 41 RCW) was created-

- Trustees consisting of-
  - Commissioner Sam Wright, Chair
  - Commissioner Roger Prater
  - Commissioner Tim Kenyon
  - Fire Chief Jim Wheeler
  - Secretary/Treasurer Ken Thompson
  - Volunteer Firefighter (to be chosen later)were selected. The first meeting of the Board of Trustees will be held at Sam Wright's home on Monday March 19<sup>th</sup> at 1:00 PM.

#### Presentation from Fire Chief Jim Wheeler-

- Received 16 radios from Phil Dart. Jim can program some of the radios and programming for the others is being completed. The range of the radios should be OK for Aeneas Valley and there are repeaters on Tunk Mt. and Aeneas Mt. There could be a cost associated with programming some of the radios of about \$25-\$40 each.
- Fourteen people have received firefighter training and have been certified at level 2 (District 2 Red Card).
- Pack tests for the firefighters were discussed.
- Requirements for a physical were discussed as well as different forms for the firefighters.
- Washington State Patrol pays \$3.00/hour for training. This could provide about \$3,000 to the Fire District in July.
- 1<sup>st</sup> Aid Training is coming in the future.
- DNR has a list of equipment to purchase. This list was discussed as well as how this equipment could be purchased for firefighters in the Fire District.
- Grants-
  - A DNR election grant of \$350-\$500 could be completed in a day or so. The Hamburger Helper program has 53 comments so far. If it is not funded on the first selection it will stay on their list. This grant is a one time thing so if it is granted the process will close. The possibility of applying as a 501 C-3 at a later date was discussed.A variety of grants and their pros and cons were discussed by Jim.
- A tender may become available for the Fire District at no cost. The pros and cons of getting this tender were discussed. The Fire Chief and Commissioners may go take a look at it.

- A question about future training for firefighters was presented. Response- The need to train firefighters as they rotate on and off over time is important to the Fire District. Different types of training for various types of activities associated with the Fire District were discussed.
- A question about maps that show mountains and their names was presented. Response- the Forest Service provides maps that show this type of information.

Aeneas Valley Community Fire Association- Presentation by Karen Kenyon

- A meeting was held today at Sam's house. Gift baskets and raffle donation plans were discussed.
- Raffle tickets will be sold at Wells Fargo Bank from 9-3 on March 16<sup>th</sup> and March 30<sup>th</sup>.
- The Spaghetti feed is on tract. It is scheduled with the Eagles on April 14<sup>th</sup>. Notices will be placed in newspapers and the radio. Grants Market will include a flyer in their advertising packet. There will be a \$5.00 donation.
- The auction will be held at the spaghetti feed on April 14<sup>th</sup>.
- Matching funds appear to have met their goal. There has been over \$1,000 in donations in just two weeks.
- The next meeting of the Association will be on March 26<sup>th</sup> at 1:00 PM at Penny Wright's home.

Budget-

- A resolution for a loan is progressing. Monies could be available near the end of March.
- Home Depot and Wal-Mart have been contacted for support. Home Depot has been particularly easy to work with.
- A locking file cabinet is being sought for the Secretary/Treasurer to keep Fire District documents.

Action Items- Presentation by Sam Wright

- Most action items are complete.
  - Three new action items-
    - A draft contract for equipment leases is being completed.
    - A list of needed equipment is being completed by Jim Wheeler
    - Sam to send notice to papers and radio that all meetings will be every Monday at 6:00 PM in the new Tonasket Fire Station until further notice.

The meeting was adjourned by Sam Wright at 7:30 PM.