

Minutes of First meeting of Okanogan Fire District 16
January 15, 2007
6:00 P.M.sie

The meeting was called to order at 6:00 P.M. by Sam Wright.

Those in attendance:

Clare Key	Mort Yanow
Mike Woelke	Lyman and Pam Skow
George & Linda Warter	Roger Prater
Sam Wright	Tim Kenyon
Shauneen Wheeler	Jim Wheeler
Sharon McKenzie	Ken Scott, Sgt. CCSO
Donna Prater	Greg Roberts (DNR)
Rampley, Comm. Fire #4	

1. Resolution of time and date:

The next meeting will be held on Monday, January 22, 2007 at 6:00 P.M. Sam said that after the district gets going good, there will be one meeting per month minimum. They will use Robert's Rules of Order as a reference. The election result was 65.2% in favor of the district. The commissioner who received the most votes will serve the longest. That was Roger Prater. He will serve for five years. The next most votes were received by Tim Kenyon, so he will serve for three years and Sam Wright will serve for one year. Anyone who replaces one of the commissioners will serve six years

2. Designation of Fire Commissioner interim Chair: The General Policies were explained.

Commissioner Tim Kenyon nominated Sam Wright as the chairman. Commissioner Roger Prater seconded the motion.

3. Designation of Secretary/Treasurer:

Donna Prater will serve as the interim secretary/treasurer

4. Designation of Interim Fire Chief:

Sam asked Jim Wheeler to be the Fire Chief. Jim accepted.

5. Designation of interim Grants Coordinator:

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Sam also asked Jim to be the grant writer. Jim accepted that duty also. Designation of interim Facilities Manager:

6. George Warner was asked to serve as Facilities Coordinator. He accepted.

The Facilities Manager will be in charge of looking for a site to use for the district. :

7. Overview of Grants

Jim then gave an over view of where we stand. His report is attached to these minutes. We have some donated equipment.

8. Overview of EMS activity:

Rob Prince reported on EMS classes which will be available sometime in March in Tonasket. We need to get first responders trained.

9. Adoption of formal Action Item system:

A large map of the new fire district was shown and explained. The map showed the Fire district areas and the DNR areas. Sam said he would like to have action items listed so that nothing drops between the cracks. He recommended using that as a way of operating business. It was seconded by Tim

10. Document Insurance needs:

Tim reported on insurances. He is trying to get prices from several companies. The problem is that very few new districts have been established for quite a number of years. No one seems to know exactly what they need to do. Tim is waiting on three companies to respond right now. He will report back as soon as he gets some definite figures.

11. Develop items for preliminary Long Range Plan.

Sam asked Linda to be the secretary for the Fire Association group. She said she would like to think about it for awhile. It will also involve fund raising. This item will be brought up again at the next meeting.

Sam would like to have contracts made with volunteers and private contractors so that the district would get a percentage of the income they make at DNR fires. It will have to be agreed and written as to what is covered and what is not. Tim said he has a conflict of interest, so Roger and Sam will have to be the ones involved in writing the agreements. The district will have to get its members trained before we can have Tonasket dispatch for us. Roger said the volunteers will also have to have agreements so that the district is not left short-handed during fire season.

12. Review of Action Items:

Training needs. Site selection. Grants. Equipment agreement with DNR.
We need to get Federal ID number,
Dunn and Brad street rating..

Sam asked for a list of grants. Jim said they will be ready for next meeting on the 22nd. Tim will do the letter for specific . . . Jim asked if we should start getting a list of volunteers. He also said that smaller grants for a specific item stand a better chance of being funded. Tonasket would like to be informed when a controlled burn is being done, so that they will know what to tell people who call 911. Level one fire fighters can train level two.. Volunteers also need to be trained in EVAP. CDL's are not necessary but are very helpful. Sam said they need SOP's. Jim said he will have them on Monday. George also needs to do them. Four different types of training will be given. We can get 3 to 5 to be trained for wild fires. We will review policies and procedures at the next meeting. We also need to start planning for 2008.

Sam moved to adjourn the meeting at 7:45 PM.

Respectfully submitted.

Donna Prater
Interim Secretary